

Claiming expenses for the REStud Tour 2013, Edinburgh

In order to simplify and speed up the claims procedure, please fill in the form attached as well as the following information:

Your Name:

Institution:

List all expenses below for which you are claiming a reimbursement:

Date of the receipt:	Details (e.g train ticket Edinburgh to Glasgow)	Total cost

Your signature:

Date:

Please send all original receipts with your claims form to:

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<http://www.ed.ac.uk/schools-departments/economics>  
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